Association of Paediatric Emergency Medicine



Nominations are being sought for the role of Officer for Events and Education (Interim), APEM

We are looking for an enthusiastic Paediatric Emergency Medicine (PEM) clinician to coordinate subspecialty PEM events. The role is open to nominations from both a medical and nursing background and the successful applicant will have the support from the APEM executive committee to develop an events team.

- Successful applicants will sit on the APEM Executive Committee. This includes help
 with costs for attending APEM affiliated events, an opportunity to feed into NICE
 guideline development (led by another committee member) and helping the shape
 the ongoing role of APEM in paediatric emergency medicine.
- Organise national level subspecialty PEM CPD at the Royal College of Paediatrics and Child Health (RCPCH) Annual Conference and Royal College of Emergency Medicine (RCEM) Annual Scientific Conference
 - Put together a programme of invited speakers
 - Coordinate the John Robson and Elizabeth Molyneux APEM prizes, including overseeing a team from the APEM and PERUKI executive committee to score abstracts
 - Contribute to developing PEM CPD events as part of the RCEM CPD and Conference Committee
- This role also offers an exciting opportunity to join the inaugural joint APEM and PERUKI conference organising committee, Generation PEM.

Essential criteria:

- APEM member, active in PEM, good interpersonal skills, events planning experience.
- This will be a 1 year post with the possibility of extending as a supporting role for the up to 3 years.
- The post holder will be expected to attend APEM meetings at least twice a year including an AGM.

Please outline your expression of interest and what you would bring to the role in no more than 250 words.

Please email nominations to APEM secretary <u>charlotteclements@nhs.net</u> by 28th February 2022.

_